

January 2018

**FRANKLIN COUNTY SB40  
RESOURCE BOARD**

Date: January 8, 2018  
Time: 7:00 pm  
Place: Ron Kruse Building

Board Present: Mr. Steve Wilmesherr, Ms. Linda Sentivany, Walter Murray Jr., Ms. Sandra Munzlinger, Mr. Larry Sikes, Mr. Hank Epstein, Ms. Elaine Holladay

Board Absent: Mr. Paul LaVigne, Ms. Mary Barton

Staff Present: Ms. Anne Barry, Ms. Amanda Sammet, Mr. Thomas Sinclair

Mr. Steve Wilmesherr, Chairperson, opened the meeting.

Mr. Steve Wilmesherr introduced two new board members, Ms. Elaine Holladay and Mr. Hank Epstein.

Mr. Kevin Tochtrop of Tochtrop & Associates presented the FY2016, and FY2017 audit reports. Mr. Hank Epstein questioned why the FY2017 funded agency line item was under budget and if that money was requested by an agency? Ms. Amanda Sammet clarified that agency funding showed under budget due to the Department of Mental Health Match agreement and that the agency budget dispute was part of the FY2018 budget request.

MOTION was made by Mr. Walter Murray, Jr., seconded by Ms. Linda Sentivany to accept the FY2016, and FY2017 financial audits. Motion carried (6-0).

MOTION was made by Ms. Sandra Munzlinger, seconded by Ms. Linda Sentivany to accept the December regular meeting minutes. Motion carried (6-0).

**Treasurer's Report and Finance Committee**

Ms. Amanda Sammet, Accountant, presented the November 2017 financial reports. Ms. Amanda Sammet explained that an ACH or Automatic Clearing House agreement with the United Bank of Union would be beneficial for the agency.

MOTION was made by Mr. Walter Murray, Jr., seconded by Ms. Sandra Munzlinger, to approve that the Franklin County SB40 Resource Board enters into an ACH agreement with United Bank of Union if the agreement is cost effective. Motion carried (6-0).

**Executive Director Report**

Mr. Thomas Sinclair reported that he participated in a call with University of Missouri Kansas City about a health education initiative that they are leading. Mr. Sinclair also reported that he participated in the ANCOR legislative update calls where tax reform and Medicaid were discussed. Mr. Sinclair reported that he met with Annie Foncannon of the Franklin County

Community Resource Board to discuss their funding process. Mr. Sinclair stated that he is working on finalizing the new funding request manual and process with April as the projected month for funding presentations.

**Public Comments** –none

**Agency Comments** –Empac-Mr. Eric Giebler, CEO of the Sullivan location, presented an invitation to a dinner at Empac Washington on January 18, 2018. Mr. Giebler discussed the Community Employment program. Individuals are referred by Vocational rehab. Mr. Giebler reported that the unemployment rate is nonexistent in Franklin County at this time. This causes a decline in referrals. Mr. Giebler reported that Empac is working on a summer work experience program and that the Mercy program will terminate. Mr. Giebler also reported the Ms. Colleen Himmelberg is going through the process to become a CARF surveyor.

**Old Business** –Building-Cochran Engineering-Ms. Andrea Lohmeyer presented a handout including bid instructions and forms. Ms. Lohmeyer requested that the 270 days to complete construction be changed to 300 days.

MOTION was made by Mr. Walter Murray, Jr., seconded by Ms. Elaine Holladay, to approve an increased construction timeline of 300 days. Motion carried (6-0).

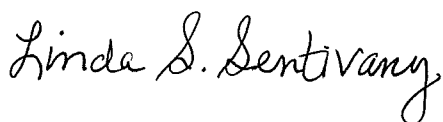
Branding-Ms. Susan Gerard of Gerard Marketing Group presented a handout of launch tactics. This included the website finalization, updated Facebook page, press release timeline, events, and marketing tactics. Mr. Walter Murray Jr. requested that the funding application be listed on the website and Ms. Linda Sentivany requested that the currently funded agencies be listed.

**New Business**- Sullivan House-Mr. Steve Wilmesherr presented a handout which itemized potential repairs and future maintenance for the Sullivan House property. Ms. Sandra Munzlinger reported that she saw an electrical issue and that towels were placed at all doors and windows.

Joint Board Meeting-Mr. Thomas Sinclair presented an invitation to a joint board meeting scheduled for February 12, 2018 at the Ron Kruse Building.

MOTION was made by Ms. Linda Sentivany, seconded by Ms. Sandra Munzlinger, to adjourn the meeting. Motion carried (6-0).

Respectfully submitted,



Linda Sentivany

Recorded by,



Anne Barry

**ATTACHMENTS**

December 2017 Regular Board Minutes  
Financial Reports  
FY15-16, FY16-17 Audit Reports  
Executive Director Report  
Gerard Marketing Handout  
Cochran Engineering Handout  
Empac Group Invitation  
Joint Board Meeting Invitation  
Missourian Publications