

**FRANKLIN COUNTY SB40
RESOURCE BOARD**

Date: August 13, 2018
Time: 7:00 pm
Place: Ron Kruse Building

Board Present: Mr. Steve Wilmesherr, Ms. Elaine Holladay, Ms. Linda Sentivany, Mr. Paul LaVigne, Mr. Hank Epstein, Ms. Mary Barton

Board Absent: Ms. Sandra Munzlinger, Mr. Walter Murray Jr., Mr. Larry Sikes

Staff Present: Ms. Amanda Sammet, Mr. Thomas Sinclair, Ms. Kimberlyn MacDonald, Ms. Anne Barry, Ms. Lynn Roetemeyer

Mr. Steve Wilmesherr, Chairperson, opened the meeting.

Agenda

MOTION was made by Mr. Hank Epstein, seconded by Mr. Paul LaVigne to approve the agenda with the addition of adding a closed session per RSMo 610.021 Subsection 1 (Legal). Motion carried (5-0).

Election of officers

Nominations were presented for the election of officers

Chairperson: Mr. Steve Wilmesherr was nominated by Mr. Paul LaVigne, all board members were in favor (5-0).

Vice-Chair: Mr. Walter Murray Jr., was nominated by Ms. Linda Sentivany, all board members were in favor (5-0).

Treasurer: Ms. Sandra Munzlinger was nominated by Mr. Paul LaVigne, Mr. Larry Sikes was nominated by Mr. Steve Wilmesherr. Ms. Sandra Muzlinger received one vote (1-4), Mr. Larry Sikes received four votes (4-5). Mr. Larry Sikes was elected Treasurer.

Secretary: Ms. Sandra Munzlinger was nominated by Ms. Mary Barton, all board members were in favor (5-0).

Public Hearing on Tax Rate

MOTION was made by Mr. Hank Epstein, seconded by Ms. Elaine Holladay, to accept the highest tax rate as proposed by the County. Motion carried (5-0).

Minutes

MOTION was made by Ms. Linda Sentivany, seconded by Mr. Hank Epstein, to accept the June regular board meeting minutes. Motion carried (5-0).

Treasurer's Report and Finance Committee

Ms. Amanda Sammet, Accountant, presented the June 2018 financial reports. Ms. Amanda Sammet stated that she has been working with the auditor to complete the fiscal year and the audit is scheduled to be completed in October.

MOTION was made by Mr. Hank Epstein, seconded by Mr. Paul LaVigne, to accept the treasurer's report as presented. Motion carried (5-0).

Executive Director Report

Mr. Thomas Sinclair reported that a service coordinator has resigned. Mr. Sinclair stated that she left on good terms and had great things to say about the work and professionalism around the office. Mr. Sinclair reported that he is actively engaged in three MACDDS committees. This includes Best Practices, Nursing services, and the TCM contract group. Mr. Sinclair also reported that he has completed classwork to become a Certified Managed Care Specialist. Mr. Sinclair stated that the new building is 29% complete and that due to accounting principles, the cost of planning needs to be included in depreciation. Mr. Sinclair presented the Conflict of Interest/Code of Ethics Resolution and training, HIPAA and confidentiality training.

MOTION was made by Mr. Hank Epstein, seconded by Mr. Paul LaVigne, to accept the Conflict of Interest/Code of Ethics Resolution. Motion carried (5-0).

Public Comments – none

Agency presentations-TCM

Ms. Diane White, Director of Service Coordination, presented a handout which included data detailing the number of consumers served, number of consumers utilizing Medicaid, Individual Plans completed, Dental services utilized, and billing completed. Ms. Diane White reported that the Rolla ISP and Mo Healthnet Audits have been completed.

MOTION was made by Ms. Elaine Holladay, seconded by Ms. Linda Sentivany, to go into closed session per RSMo 610.021 Subsection 1 (Legal). Chair, Mr. Steve Wilmesherr conducted a roll call vote to go into closed session. Ms. Elaine Holladay, Ms. Linda Sentivany, Mr. Paul LaVigne, Mr. Hank Epstein, Ms. Mary Barton voted in favor. Motion carried.

MOTION was made by Ms. Linda Sentivany, seconded by Ms. Elaine Holladay, to adjourn the meeting. Motion carried (5-0).

Meeting adjourned.

Respectfully submitted,

Recorded by,

Ms. Linda Sentivany
Ms. Linda Sentivany

August 2018

Ms. Anne Barry
Ms. Anne Barry

ATTACHMENTS

June 2018 Regular Board Minutes
Financial Reports
Executive Director Report
Conflict of Interest Resolution/Code of Ethics
HIPAA Handout
Confidentiality Handout
TCM Handout
Missourian Publications