

**FRANKLIN COUNTY SB40
RESOURCE BOARD**

Date: October 8, 2018
Time: 7:00 pm
Place: Ron Kruse Building

Board Present: Mr. Steve Wilmesherr, Ms. Elaine Holladay, Mr. Paul LaVigne, Mr. Hank Epstein, Mr. Larry Sikes

Board Absent: Ms. Sandra Munzlinger, Ms. Linda Sentivany, Ms. Mary Barton, Mr. Walter Murray Jr.

Staff Present: Ms. Amanda Sammet, Mr. Thomas Sinclair, Ms. Anne Barry

Mr. Steve Wilmesherr, Chairperson, opened the meeting.

Agenda

MOTION was made by Mr. Hank Epstein, seconded by Ms. Elaine Holladay to approve the agenda. Motion carried (4-0).

Public Comments-None

Board Member Resignation

Mr. Steve Wilmesherr presented a resignation letter from Ms. Sandra Munzlinger.

MOTION was made by Mr. Larry Sikes, seconded by Mr. Hank Epstein, to accept the board resignation of Ms. Sandra Munzlinger. Motion carried (4-0).

Election of Board Secretary

MOTION was made by Ms. Elaine Holladay, seconded by, Mr. Paul LaVigne, to nominate Ms. Mary Barton as board secretary, Motion carried (4-0).

Minutes

MOTION was made by Mr. Larry Sikes, seconded by Mr. Hank Epstein, to accept the September regular and closed board meeting minutes. Motion carried (4-0).

Auditor's Report

Mr. Kevin Tochtrop of Tochtrop & Associates presented the FY2018 audit. Mr. Tochtrop stated that Financial Statements are accurate and fair. There were no uncorrected differences. The statement of net position reflected that as of June 30, 2018 the agency was at a strong cash position. Mr. Tochtrop reported that TCM billing was one-month outstanding compared to previous years at two months outstanding. The equity of the organization and capital assets increased. Operating expense details show a breakdown of SB40 tax revenue and TCM revenue. The most significant change in the audit was the DMH match. The original budget was shown

and then the final budget which is a government requirement. Mr. Tochtrop stated that this is technically the second year since the split, last year was a transitional year, and now the FY18 year has stabilized.

MOTION was made by Mr. Larry Sikes, seconded by Mr. Hank Epstein, to accept the FY2018 Audit. Motion carried (4-0).

Treasurer's Report and Finance Committee

Ms. Amanda Sammet, Accountant, presented the August 2018 financial reports. Ms. Sammet reported that she worked with Ms. Chris Surface from the state to gather more information on the TCM Match owed. The payback is due to state budget cuts and increased billing. It is anticipated that the FCSB40RB will have to pay back again this year. The total amount owed is \$43,524.00.

MOTION was made by Mr. Hank Epstein, seconded by Mr. Paul LaVigne to pay the match. Motion carried (4-0).

MOTION was made by Mr. Hank Epstein, seconded by Mr. Paul LaVigne, to accept the treasurer's report as presented. Motion carried (4-0).

Executive Director Report

Mr. Thomas Sinclair reported that he has attended the MACDDS best practices and TCM contract meetings. The Best practices Committee is looking at measurable outcomes while preparing for managed care. Mr. Sinclair reported that he participated in a building walk through. Money was saved by having the contractor run conduit for technology needs. Mr. Sinclair recommended to the board the scheduling of a board retreat to work on Strategic Planning and the agencies vision for the future. Mr. Sinclair presented the annual board satisfaction surveys.

Agency presentations- Four Rivers YMCA- Mr. Dallas Pennock, Program Director, and Ms. Melissa Mueller, Child Care Director, presented and overview of how the YMCA is utilizing FCSB40RB funding. Mr. Pennock displayed the YMCA's mission statement and pointed out the last two words, "for all." Mr. Pennock reported that this means that all persons have a spot at the YMCA and that by having that inclusivity, typically developing persons learn patience and awareness while those with delays learn social cues and gain a sense of belonging all while making friends. Mr. Pennock reported that the inclusion department received 1,100 applications this year. The inclusion department looks at IEPs, 504's, and behavior management plans to ensure these children get what they need. Employees are highly screened to place positive role models in the community, cause-driven leaders. Over half of the counselors return from previous years. Mr. Pennock shared stories of children being impacted by the YMCA. Mr. Pennock reported that all children receive one to one service. The challenge has been an increased number of children to serve, causing a rising cost of salaries and need for equipment. This year the YMCA has started a teen inclusion camp. This camp is specifically designed to fill the void of services for teens aging out of school aged care who do not yet qualify for adult services. Mr. Pennock closed in saying, "The support received from the SB40 Board tremendously helped to pay for the support staff needed to provide care for these individuals." Plans are underway for moving forward to serve as many inclusion campers as possible.

New Business- Board Retreat, Mr. Thomas Sinclair asked the board what type of itinerary members would prefer. Mr. Steve Wilmesherr stated that the retreat is a way to help new board members get up to speed. Mr. Sinclair stated that he will send out a survey to the board on retreat specifics.

Mr. Paul LaVigne requested to say a few words. Mr. LaVigne stated that an employee of Ability, Inc. took a consumer to see his father in hospice, to the wake, and funeral. Mr. LaVigne requested that the board considers recognizing this individual. Ms. Darleen Hainline of Ability Inc. stated that her agency has had some conversation regarding this employees' actions. Mr. Steve Wilmesherr stated that he will begin work on a recognition plan.

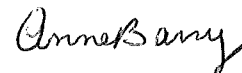
MOTION was made by Mr. Paul LaVigne, seconded by Mr. Hank Epstein, to adjourn the meeting. Motion carried (4-0).

Meeting adjourned.

Respectfully submitted,

Recorded by,

Mr. Steve Wilmesherr



Ms. Anne Barry

ATTACHMENTS

September 2018 Regular and closed Board Minutes
Financial Reports
Executive Director Report
FY18 Audit
Four Rivers YMCA Handout
Missourian Publications