

**FRANKLIN COUNTY SB40  
RESOURCE BOARD**

Date: March 11, 2019  
Time: 7:00 pm  
Place: 1308 N. Church Street  
Union, MO 63084

Board Present: Mr. Walter Murray Jr., Mr. Paul LaVigne, Mr. Steve Wilmesherr, Ms. Colleen Kuenzel, Ms. Linda Sentivany, Ms. Elaine Holladay, Mr. Larry Sikes, Ms. Mary Barton

Board Absent: Mr. Hank Epstein

Staff Present: Mr. Thomas Sinclair, Ms. Anne Barry, Ms. Diane White, Ms. Kimberlyn MacDonald, Ms. Jessica Martinez, Ms. Amanda Sammet

Mr. Steve Wilmesherr, Chairperson, opened the meeting.

**Agenda**

MOTION was made by Mr. Larry Sikes, seconded by Mr. Walter Murray Jr., to approve the agenda. Motion carried (7-0).

**Governor's Council on Disability Annual Youth Leadership Award-** Mr. Thomas Sinclair read the nomination written by Ms. Jessica Martinez, Service Coordinator. Mr. Sinclair announced that Ms. Kaci Conley has been granted this award. Mr. Sinclair presented Ms. Conley with a card. Ms. Conley spoke about her work in advocacy for persons with disabilities.

**Public Comments-**None

**Minutes**

MOTION was made by Mr. Walter Murray Jr., seconded by Mr. Paul LaVigne, to accept the January regular board meeting minutes. Motion carried (7-0).

**Treasurer's Report and Finance Committee**

Ms. Amanda Sammet, Accountant, presented the January 2019 financial reports.

MOTION was made by Ms. Linda Sentivany, seconded by Mr. Larry Sikes to accept the treasurer's report as presented. Motion carried (7-0)

**Executive Director Report**

Mr. Sinclair reported that MACDDS has hired an agency to complete the search for the new Executive Director. Mr. Sinclair stated that the final TCM contract should be presented soon. Mr. Sinclair reported that a temporary occupancy permit has been issued with the final inspection scheduled for March 29, 2019. Mr. Sinclair also reported that a new Service Coordinator has been hired and that the Governor has given DMH-DD supplemental funding to potentially reduce any paybacks.

**CARF-**

Mr. Thomas Sinclair presented the invoice for the CARF International Survey recertification. The board discussed the cost, the trends of other Senate Bill 40 Boards, and the certification needed for Managed Care. Ms. Diane White announced that Federal and State audits are completed, MOHealthnet audits, and Rolla Regional Audits. Ms. Colleen Kuenzel asked if the CARF certification reduces the cost of liability insurance. Ms. Amanda Sammet stated that insurance is covered through MOPerm who completes their own audit.

MOTION was made by Mr. Walter Murray Jr., seconded by Mr. Paul LaVigne, not to renew the CARF Accreditation. Motion carried (7-0).

**New Building Offices-**

Mr. Thomas Sinclair presented two change orders, one to complete one office in the basement, and one to complete four offices in the basement. Mr. Sinclair explained that staff cannot work in the unfinished basement due to the Fire Marshal's requirements, and there is currently not enough room for the records department, and some Service Coordinators will have to share offices. The board reviewed the price of completing one office versus four offices and determined that completing four offices would save on cost.

MOTION was made by Mr. Walter Murray Jr., seconded by Mr. Larry Sikes, to approve change order request #16B in the amount of \$41,550.00. Motion carried (6-1).

MOTION was made by Ms. Linda Sentivany, seconded by Mr. Paul LaVigne. to adjourn the meeting. Motion carried (7-0).

Meeting adjourned.

Respectfully submitted,



Ms. Mary Barton

Recorded by,



Ms. Anne Barry

**ATTACHMENTS**

January 2019 Regular Board Minutes  
Financial Reports  
Executive Director Report  
Youth Leadership Award Nomination  
CARF International Survey Invoice  
C.O. Request #16A-16B  
Missourian Publications