

**FRANKLIN COUNTY SB40  
RESOURCE BOARD**

Date: August 12, 2019  
Time: 7:00 pm  
Place: 1308 N. Church Street  
Union, MO 63084

Board Present: Mr. Walter Murray Jr., Mr. Steve Wilmesherr, Ms. Linda Sentivany, Ms. Elaine Holladay, Mr. Larry Sikes, Mr. Hank Epstein, Ms. Mary Barton, Mr. Paul LaVigne, Ms. Colleen Kuenzel

Board Absent: none

Staff Present: Ms. Anne Barry, Ms. Amanda Sammet, Ms. Kimberlyn MacDonald, Ms. Diane White, Ms. Megan Porta

Mr. Steve Wilmesherr, Chairperson, opened the meeting.

**Agenda**

MOTION was made by Mr. Paul Lavigne, seconded by, Mr. Hank Epstein, to approve the agenda. Motion carried (8-0).

Public Comments-none

Mr. Steve Wilmesherr announced that Ms. Mary Barton is ready to resume her board responsibilities.

MOTION was made by Ms. Linda Sentivany, seconded by Mr. Walter Murray Jr., to cease Ms. Mary Barton's leave of absence. Motion carried (8-0).

**Election of Officers**-Mr. Steve Wilmesherr announced that all officers can serve another term except for the Chairperson.

MOTION was made by Ms. Linda Sentivany, seconded by Ms. Elaine Holladay, to nominate Mr. Walter Murray Jr. as Chairperson. Motion carried (8-0).

MOTION was made by Mr. Walter Murray Jr., seconded by Ms. Elaine Holladay, to nominate Mr. Steve Wilmesherr as Vice-Chairperson. Motion carried (8-0).

MOTION was made by Ms. Linda Sentivany, seconded by Mr. Walter Murray Jr., to nominate Ms. Mary Barton as Secretary. Motion carried (8-0).

MOTION was made by Mr. Walter Murray, seconded by Mr. Paul Lavigne to nominate Mr. Larry Sikes as treasurer, Motion carried (8-0).

**Public Hearing on Tax Rate**-Ms. Amanda Sammet presented a handout giving a breakdown of the Tax Rate. Ms. Sammet reported that the tax rate is expected to be \$0.0975.

MOTION was made by Mr. Walter Murray Jr., seconded by Mr. Larry Sikes, to accept the highest tax rate at \$0.0975 or higher. Motion carried (8-0).

**Minutes**-MOTION was made by Mr. Hank Epstein, seconded by Ms. Mary Barton, to approve the June 10, 2019 open and closed meeting minutes and July 15, 2019 Conference call meeting minutes. Motion carried (8-0).

**Treasurer's Report**- Ms. Amanda Sammet, Accountant, presented the June 2019 financial reports.

MOTION was made by Mr. Paul LaVigne, seconded by Mr. Larry Sikes, to approve the Treasurer's Report as presented. Motion carried (8-0).

**Provisional Executive Director's Report**-Ms. Kimberlyn MacDonald, Provisional Executive Director, reported that she attended a YMCA Board Meeting/Tour of Impact with Ms. Linda Sentivany. Campers entertained the guests while programs were shared. Ms. Beck Cox, Executive Director of YMCA, is looking to pilot a program where consumers work on life skills, socialization, job coaching, and technology. Ms. MacDonald reported that she attended Rotary Club as a guest of Mr. Walter Murray Jr. and plans to attend more meetings to gain more insight. Ms. MacDonald presented MACDDS updates including that the TCM Agreement has been signed and approved, Targeted Case Management timeline, Managed Care, and that effective July 1, 2019 the Department of Mental Health has implemented a waitlist for new waiver requests under Partnership for Hope, Comprehensive, and Community Waivers. Ms. MacDonald requested that the board maintains CARF accreditation due to the complexity associated with Managed Care and the Department of Mental Health and Centers for Medicare and Medicaid Services focus on quality measures and values-based standards. Ms. MacDonald announced that she has started monthly face-to-face communication meetings with Oats to address many of the reported transportation issues. Ms. MacDonald presented dates for a Board workshop/orientation. Ms. MacDonald reported on building updates including; signage is projected to be completed by September 19, 2019, landscaping was completed at the patio area, basement offices are fully functional, and historical records will be moved from Sullivan House the week of August 22, 2019. Ms. MacDonald also announced that the first annual SB40 Artist Showcase has been spearheaded by Ms. Jessica Martinez, Service Coordinator/Mentor. This event is an annual artist showcase that will display the talents and abilities of our individuals in Franklin County.

MOTION was made by Mr. Walter Murray, Jr. seconded by Mr. Hank Epstein, to pay the dues for Ms. Kimberlyn MacDonald to join Rotary Club of Union. Motion carried (8-0).

MOTION was made by Mr. Hank Epstein, seconded by Mr. Paul LaVigne, to pursue CARF Accreditation. Motion carried (8-0).

**Conflict of Interest Resolution/Code of Ethics**-Mr. Steve Wilmesherr presented the Conflict of Interest Resolution as well as the Code of Ethics for board review.

**HIPAA and Confidentiality Review**-Mr. Steve Wilmesherr presented a Confidentiality Statement and HIPAA review for board members.

**Board, Program, Personnel Policy Approval and Bylaws**- Mr. Steve Wilmesherr presented the Board, Program, and Personnel Policies and Bylaws.

MOTION was made by Mr. Larry Sikes, seconded by Mr. Hank Epstein, to approve the Board, Program, Personnel Policies and Bylaws. Motion carried (8-0).

**Agency Presentations**-Ms. Diane White, Director of Service Coordination, presented the Targeted Case Management Report. This included data on trainings, audits, billing, numbers of persons served, plans written, MOCABI assessments completed, and the Dental Network.

**Adjourn**- MOTION was made by Ms. Colleen Kuenzel, seconded by Mr. Hank Epstein, to adjourn the meeting. Motion carried (8-0).

Meeting adjourned.

Respectfully submitted,

Recorded by,



Ms. Mary Barton



Ms. Anne Barry

**ATTACHMENTS**

Tax Rate Handout  
June Financial Reports  
Provisional Executive Director Report  
Conflict of Interest Resolution  
Code of Ethics  
HIPAA/Confidentiality  
Board, Program, and Personnel Policies, Bylaws  
TCM Report