

**FRANKLIN COUNTY SB40
RESOURCE BOARD**

Date: December 9, 2019
Time: 7:00 pm
Place: 1308 N. Church Street
Union, MO 63084

Board Present: Mr. Steve Wilmesherr, Ms. Linda Sentivany, Ms. Mary Barton, Mr. Paul Lavigne, Mr. Hank Epstein, Elaine Holladay, Mr. Walter Murray Jr., Mr. Larry Sikes

Board Absent: Ms. Colleen Kuenzel

Staff Present: Ms. Anne Barry, Ms. Amanda Sammet, Ms. Kimberlyn MacDonald, Ms. Diane White, Ms. Megan Porta

Mr. Walter Murray Jr., Chairperson, opened the meeting.

Agenda

MOTION was made by Mr. Hank Epstein, seconded by Mr. Steve Wilmesherr to approve the agenda. Motion carried (7-0).

Public Comments-None

Minutes-MOTION was made by Mr. Hank Epstein, seconded by Mr. Paul Lavigne to approve the November 18, 2019 open and closed meeting minutes. Motion carried (7-0).

Treasurer's Report-Ms. Amanda Sammet, Accountant, presented the October financial reports.

MOTION was made by Mr. Hank Epstein, seconded by Mr. Larry Sikes to approve the Treasurer's Report as presented. Motion carried (7-0).

Executive Director's Report-Ms. Kimberlyn MacDonald presented community updates including her upcoming attendance at the United Way Victory Celebration and the Missouri Mental Health Commission. Ms. MacDonald reported that the Targeted Case Management rate development timeline is waiting on the completion of a fiscal impact statement to be completed by Mercer and the Department of Mental Health. Ms. MacDonald reported that she attended a presentation at MACDDS by the Missouri Coalition for Community Behavioral Healthcare. This agency utilized data collection software to integrate services across health systems in real time. Ms. MacDonald updated the board on the status of the waiver waitlist. Ms. MacDonald stated that she is continuing to build partnerships by scheduling communication meetings with funded agencies including the ongoing meetings with OATS. Ms. MacDonald stated that a Christmas Project is underway to include a food drive, tree decorating by LifeOps, Rainbow, and Easterseals, and decorating to be judged by consumers. Project Stir was held and attended by eight consumers with three peer trainers. Ms. MacDonald reported that she has partnered with Missouri Baptist University's Internship program. The first intern will start in January.

Agency Comments/Presentations

Empac- Ms. Colleen Himmelberg, Executive Director, presented an overview of the evolution of community employment. This includes the increase in services including an accreditation for autism services and employment. Ms. Himmelberg reported that Empac just completed their CARF survey and out of 2,100 programs, only three recommendations were received. Ms. Himmelberg stated that services have been expanded into Phelps and Gasconade counties and that transportation has been added to the Department of Mental Health contract.

Mr. Eric Giebler, CEO, reported on staffing numbers including that staff retention was at 86% this past year. Mr. Giebler also reported the annual Satisfaction survey results of 3.2-3.7 on a 4.0 scale and that Empac had zero recordable OSHA incidents. Mr. Giebler stated that the biggest issue predicted is transportation services meeting the needs of the workshop. Currently, Empac has five consumers that are not working due to not having transportation. Mr. Giebler reported that he will keep the board members informed as Transportation concerns are addressed

Bid opening/Sullivan House remediation-The board received three sealed bids for mold removal at Sullivan House.

MOTION was made by Mr. Hank Epstein, seconded by Ms. Linda Sentivany, to table the discussion until the meeting on December 12, 2019 and to form a committee of the following members; Mr. Hank Epstein, Mr. Walter Murray Jr., Mr. Steve Wilmesherr. Motion carried (7-0).

MOTION was made by Mr. Paul Lavigne, seconded by Mr. Hank Epstein, to perform a roll call vote to go into closed session per RSMo 610.021 subsection (1) Legal, (2) Leasing, purchase or sale of real estate and subsection (3) Personnel. Mr. Walter Murray, Jr. performed a roll call vote. Mr. Larry Sikes yes, Ms. Linda Sentivany yes, Mr. Steve Wilmesherr yes, Mr. Paul LaVigne yes, Mr. Hank Epstein yes, Ms. Mary Barton yes, Ms. Elaine Holladay yes, Motion passed.

Conflict of Interest- Board discussed the conflict disclosed by Mr. Hank Epstein which included Succession Planning with two funded agencies. The board agreed that by requiring Mr. Epstein to abstain from voting on the budget or agency funding the conflict of interest would be removed.

MOTION was made by Mr. Paul Lavigne, seconded by Mr Hank Epstein to adjourn the meeting. Motion carried (7-0).

Meeting adjourned.

Respectfully submitted,

Mary Barton

Recorded by,

Ms. Anne Barry