

**FRANKLIN COUNTY SB40  
RESOURCE BOARD**

Date: May 11, 2020  
Time: 7:00 pm  
Place: meeting held via telephone

Board Present: Mr. Walter Murray Jr., Mr. Steve Wilmesherr, Ms. Linda Sentivany, Elaine Holladay, Mr. Larry Sikes, Ms. Colleen Kuenzel, Mr. Paul LaVigne, Mr. Hank Epstein

Board Absent: none

Staff Present: Ms. Kimberlyn MacDonald, Ms. Anne Barry, Ms. Amanda Sammet

Mr. Walter Murray Jr., Chairperson, opened the meeting.

**Agenda**

MOTION was made by Mr. Steve Wilmesherr, seconded by Ms. Elaine Holladay, to approve the agenda. Motion carried (7-0).

**Public Comments-None**

**Minutes-**MOTION was made by Mr. Hank Epstein, seconded by Mr. Paul LaVigne, to approve the April 13,2020 meeting minutes. Motion carried (7-0)

**Treasurer's Report-** Ms. Amanda Sammet, Accountant, presented the April financial reports.

MOTION was made by Ms. Linda Sentivany, seconded by Mr. Steve Wilmesherr, to approve the Treasurer's report as presented. Motion carried (7-0).

**Executive Director's Report-**Ms. Kimberlyn MacDonald reported that DMH continues to approve non-standard methods of service delivery during the ongoing pandemic. Face to face requirements have not been mandated to resume, as decision-making regarding integration and reentry of our DD individuals should be guided by safety and science. Weekly conference calls between DMH, TCM entities, and Provider agencies are held weekly with updates. Ms. MacDonald also reported that discussions with DMH on the Show me Strong Recovery Plan included how to serve our medically fragile population during this crisis. DMH reported that the state level budget has been impacted by the crisis causing a decline in sales tax revenue. Ms. MacDonald also stated that under the CARES ACT, Missouri received \$2.4 billion in federal funding and Franklin County is on course to receive \$12,197,404.00. Ms. MacDonald stated that due to the COVID-19 economic impact, no budget adjustment is being considered to eliminate the waitlist by the end of FY2020. Ms. MacDonald reported that during the crisis employees have remained productive while working remotely and that staff will be transitioned back to the office as of June 1<sup>st</sup>. Ms. MacDonald stated the Ms. Laura Conley has been appointed to the board as of July 1, 2020.

**Bid Opening Financial Audit-** Ms. Kimberlyn MacDonald opened a sealed bid from Tochtrop which as in the amount of \$8, 600.00 and another bid from Fick, Eggemeyer, & Willamson in the amount of \$12,000.00.

MOTION was made by Ms. Linda Sentivany, seconded by Mr. Hank Epstein to accept the bid from Tochtrop in the amount of \$8,600.00. Motion carried (7-0).

**New Business-None**

**Franklin County Providers 'Joint Board Request-** The board of directors reviewed the joint board request letter. Mr. Eric Giebler, CEO of Empac Industrial Resources, requested that the board look at the entire fiscal year versus the three months that COVID-19 has impacted providers. Mr. Hank Epstein stated that budgets have been approved and if COVID-19 continues information will have to be gathered to determine what agencies need. Ms. Linda Sentivany stated that as a taxpayer and a board member the provider agencies' response that pulling together the financial information requested is redundant, time-consuming, and inefficient was problematic. Mr. Eric Giebler stated that it was too soon to forecast needs. Ms. Kimberlyn MacDonald stated that as good stewards of tax dollars, the board wants to ensure that agencies have disclosed monies that have been received through the CARES Act. Ms. MacDonald also stated that FY2020 has been contracted under a Purchase of Service (POS) contract. However, Ms. MacDonald expressed being open to converting POS contracts into reimbursement grants to meet COVID-19 related operational emergencies but needed the requested documentation from each provider to justify operational shortfalls after financial relief dollars had been applied. Ms. MacDonald requested that each provider meet with the finance committee individually to review requests covering FY2020. Ms. MacDonald indicated that FY2021 budget adjustments cannot be considered at this time, but consideration will be given for discussions later in that fiscal year as more data and projections have been made available. Ms. Lindsay Mohr, Administrative Manager of Exceptional Equestrians, stated that there was some confusion on how to forecast the dollar amount needed monthly. Ms. MacDonald stated that financials can be reviewed to see where an agency stood last year at this time, versus this year. Other factors can also be reviewed such as costs of personal protective equipment. Ms. MacDonald stated that the board is simply requesting that the agencies provide the information requested. Mr. Hank Epstein summarized this by stating, give us a scenario on which the numbers are based. Finance Committee meeting dates were set for May 14<sup>th</sup> and 15<sup>th</sup>. Ms. Lindsay Mohr, Administrative Manager of Exceptional Equestrians reported that she could meet on May 14<sup>th</sup> at 1pm, Eric Giebler, CEO of Empac Industrial Resources indicated that Empac workshops do not need to be considered for COVID-19 related emergency funding for FY2020, but wanted considerations given to Empac Employment Resources. Eric Giebler and Colleen Himmelberg, Executive Director of Empac Employment Resources confirmed their meeting for May 14<sup>th</sup> at 3pm. Darleen Hainline, Executive Director of Ability-DSFC, Inc. confirmed her meeting for May 15<sup>th</sup> at 12pm.

MOTION was made by Mr. Steve Wilmesherr, seconded by Mr. Hank Epstein that any provider requesting COVID-19 related funding from their remaining FY2020 funds shall meet individually with the SB40 finance committee starting May 12<sup>th</sup> with appropriate documentation. Motion Carried (7-0).

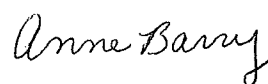
MOTION was made by Mr. Hank Epstein seconded by Mr. Steve Wilmesherr, to adjourn the meeting. Motion carried (7-0).

Meeting adjourned.

Respectfully submitted,



Recorded by,



Ms. Colleen Kuenzel

Ms. Anne Barry

**ATTACHMENTS**

April Financial Reports  
Executive Director Report  
Financial Audit Sealed Bids  
Joint Board Request Letter  
FY2020 COVID-19 Emergency Funding Policy  
Missourian Publications