

**FRANKLIN COUNTY SB40
RESOURCE BOARD**

Date: September 14, 2020
Time: 7:00 pm
Place: meeting held via telephone

Board Present via phone conference: Mr. Walter Murray Jr., Mr. Larry Sikes, Ms. Colleen Kuenzel, Ms. Laura Conley, Ms. Elaine Holladay, Mr. Hank Epstein

Board Present in-person: Mr. Steve Wilmesherr, Ms. Linda Sentivany

Board Absent: Mr. Paul LaVigne

Staff Present in person: Ms. Kimberlyn MacDonald, Ms. Anne Barry, Ms. Amanda Sammet

Mr. Walter Murray Jr., Chairperson, opened the meeting.

Agenda

MOTION was made by Ms. Laura Conley, seconded by Ms. Linda Sentivany, to approve the agenda. Motion carried (7-0).

Public Comments-None

Minutes-MOTION was made by Mr. Hank Epstein, seconded by Ms. Laura Conley, to approve the August 10, 2020 meeting minutes. Motion carried (7-0)

Treasurer's Report- Ms. Amanda Sammet, Accountant, presented the August financial reports.

MOTION was made by Mr. Hank Epstein, seconded by Mr. Steve Wilmesherr, to accept the Treasurer's report as presented. Motion carried (7-0).

Executive Director's Report-Ms. Kimberlyn MacDonald reported on MACDDS updates. This included COVID-19 data, Medicaid Expansion and how it may fill in the gap for low income adults, but there will not be a huge impact on the Individuals with Developmental Disabilities population that we serve. Ms. MacDonald also reported on Targeted Case Management updates. This included the announcement that Franklin County TCM was designated as remote services only as of August 11, 2020. Ms. MacDonald reported that WebEx licenses have been purchased to ensure compliance with video capability requirements set by the Department of Mental Health, employees have been working at least three days a week from the office, the lobby has been re-opened to scheduled deliveries and pickups, and a drop box has been installed to meet consumer needs.

Agency Comments/Presentations- Ms. Lori Schaedler, Executive Director of Ability Inc., announced a change in leadership. Ms. Darleen Hainline is retiring and Mr. Larry Ley has been promoted to Associate Executive Director. Ms. Schaedler reported that some programs had to

close for several weeks due to COVID-19. Ms. Schaedler reported that as of year-end, Early Intervention served 57 families, Support Services served 28 consumers with 24-hour care, Personal Assistance served 39 consumers, transportation served 32 consumers and Life Ops served 35 consumers. Ms. Schaedler reported that COVID had a strong impact on the Recreation program due to the cancellation of Special Olympics. Ms. Schaedler also reported excellent results on the annual satisfaction survey. Ms. Schaedler announced that the Farmers Merchant bank was granted to Ability, Inc. and that the administrative offices will relocate to St. Clair and that a potential collaboration with Empac to provide employment services is also in the works.

Old Business-

- a. Scanning of Documents-Ms. MacDonald presented the FileBound Cloud Document Management System. Mr. Larry Sikes reported that he participated in a demonstration and it looks to meet the needs of the agency. Mr. Sikes stated that some future costs could include the changeover to host the data ourselves. Mr. Sikes requested a hard copy of the data. Mr. Andy Craig of IMS stated that a hard copy could be provided. Ms. MacDonald stated additional costs would be likely due to pre-existing damage to a high percentage of the storage totes/boxes/bins, which will require large volume of documents to be transferred into secured replacement totes/boxes/bins for transport.

MOTION was made by Mr. Larry Sikes, seconded by Mr. Hank Epstein, to approve the FileBound Cloud Document Management System in the amount of \$18,288.00. Motion carried (7-0).

- b. Conflict of Interest- Mr. Hank Epstein stated that he understands the requirement that he cannot vote, however he has an issue with not being a part of discussion. Mr. Epstein stated that he viewed board members with family members being served a potential conflict and the same director overseeing TCM and SB40 could be a conflict. Ms. MacDonald explained that Ms. Diane White is the director over TCM and that TCM is housed under the SB40 board. Ms. MacDonald also explained that the SB40 board has a contract with the State and is responsible for TCM program operations, management and oversight which is a functional role of the Executive Director. As such, no conflict existed. Mr. Walter Murray Jr. explained that the statute required some of the board members to be relatives of persons with developmental disabilities and did not see how this would be a conflict. Ms. Colleen Kuenzel stated that the concern lies in an exchange of money. Mr. Steve Wilmesherr too explained that he has a son with a developmental disability and has never received or taken money from any providers, funded agencies or the Special Olympics program for his time as a volunteer. Ms. Linda Sentivany stated that consideration should be paid to the public perception of a board member who works for agencies that the board distributes funds to. Mr. Epstein stated that this topic should have been addressed before he was commissioned two years ago. Ms. Linda Sentivany indicated that Mr. Epstein 's board appointment was a decision made by the Commissioner.

New Business-none

Pandemic Plan-Ms. MacDonald presented a Pandemic Plan.

MOTION was made by Ms. Linda Sentivany, seconded by Mr. Steve Wilmesherr to approve the Pandemic Plan. Motion carried (8-0).

MOTION was made by Mr. Steve Wilmesherr, seconded by Mr. Larry Sikes, to perform a roll call vote to move into closed session per RSMo 610.021 subsection (1) Legal. Mr. Walter Murray Jr. called for a roll call vote. Mr. Steve Wilmesherr yes, Ms. Colleen Kuenzel yes, Ms. Linda Sentivany yes, Mr Larry Sikes yes, Ms. Elaine Holladay yes, Mr. Hank Epstein yes, Ms. Laura Conley yes, Mr. Walter Murray yes

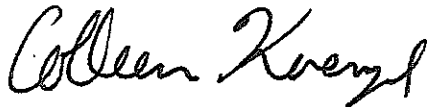
The board reconvened in open session

MOTION was made by Mr. Hank Epstein, seconded by Ms. Elaine Holladay to approve the SFTP Data Extraction Option to separate TCM data from Ability Inc., Motion carried (7-0).

MOTION was made by Ms. Linda Sentivany, seconded by Mr. Hank Epstein, to adjourn the meeting. Motion carried (7-0).

Meeting adjourned.

Respectfully submitted,



Ms. Colleen Kuenzel

Recorded by,



Ms. Anne Barry

ATTACHMENTS

August Financial Reports
Executive Director Report
FileBound Cloud Document Management System Bid
Pandemic Plan
Medisked Data Extraction Estimate
Missourian Publications