

**FRANKLIN COUNTY SB40  
RESOURCE BOARD**

Date: August 14, 2023

Time: 7:00 pm

Place: meeting held in-person at the SB40 Union Office and via WebEx

Board Present via WebEx: Ms. Katherine Chambers, Ms. Laura Conley, Ms. Elaine Holladay

Board Present in-person: Mr. Steve Wilmesherr, Mr. Walter Murray Jr., Ms. Linda Sentivany, Mr. Larry Sikes, Ms. Colleen Kuenzel

Board Absent: Mr. Paul LaVigne

Staff Present in person: Ms. Kimberlyn MacDonald, Ms. Anne Barry, Ms. Amanda Sammet, Ms. Diane White

Staff Present via WebEx: Ms. Cheri Brown

**Agenda**-MOTION was made by Ms. Linda Sentivany, seconded by Mr. Larry Sikes, to approve the agenda. Motion carried (7-0).

**Public Comments**-none

**Agency Presentations-**

- a. TCM-Ms. Diane White, Director, reported that Service Coordinators are holding meetings in-person in the consumers' home or at other locations. Ms. Cheri Brown, Assistant Director, stated that five Service Coordinators are in training, and one is out on leave. Ms. Brown also stated that ten new Service Coordinators have been trained over the past year with eight remaining. Ms. White reported on the Service Coordinator's years of work experience, the number of consumers, billable hours, and log reviews. Ms. White and Ms. Brown also shared audit, ISP, and ISL visit numbers.
- b. Exceptional Equestrians- Ms. Lindsay Mohr, Administrative Manager, reported that short staffing caused lower numbers, but Exceptional Equestrians is actively bringing in new referrals. Ms. Mohr reported that fundraisers continue to be successful. Ms. Mohr stated that they have suffered the loss and injury of some horses but have been able to purchase some new ones. Ms. Mohr also reported on the challenges of maintaining the farm. Ms. Mohr announced that a new PATH certified instructor has joined the team.

**Exceptional Equestrians reallocation/shift in funds-** Ms. Mohr requested that Therapeutic Riding funding left over from FY2023 be shifted to other departments.

MOTION was made by Ms. Colleen Kuenzel, seconded by Ms. Katherine Chambers, to approve Exceptional Equestrians' request to shift \$6,809.11 of the FY23 allocation to licensed therapy, job skills, and training/volunteer services. Motion carried (7-0).

**Minutes-MOTION** was made by Mr. Larry Sikes, seconded by Ms. Linda Sentivany, to approve the June 12, 2023, meeting minutes. Motion carried (7-0).

**Treasurer's Report-** Ms. Amanda Sammet, Accountant, presented the June and July financial reports.

MOTION was made by Mr. Walter Murray, Jr., seconded by Mr. Larry Sikes, to accept the Treasurer's report. Motion carried (7-0).

**Executive Director's Report-** Ms. Kimberlyn MacDonald reported MACDDS updates including the announcement that she is a member of the MACDDS Impact Workgroup which meets with the Department of Mental Health leadership to address ongoing technical processes. Ms. MacDonald provided an overview of the ConneXion Case Management System, which is set to go live October 26, 2023, and reported that DMH-DDD Executive leadership will consider reimbursement for training related expenses. Ms. MacDonald reported that several TCMs are relying on local county tax dollars to supplement TCM operations due to no TCM rate increase since 2015, impacting agencies abilities to fund and provide critical support services. Ms. MacDonald also reported on the staffing crisis of TCM agencies. The MACDDS Impact Workgroup has recommended the DMH-DDD request a TCM rate increase for FY2025 in its budget request through the Governor's office. Ms. MacDonald provided an overview of Senate Bill 190. Ms. MacDonald reminded the board of the workshop on Monday, August 28<sup>th</sup> from 6-8pm and announced that there would be a virtual option.

**Public Hearing on Tax Rate-**Ms. Amanda Sammet reported details of the 2023 Tax rate.

MOTION was made by Mr. Walter Murray, Jr., seconded by Ms. Linda Sentivany, to set the tax rate at the maximum allowable amount for 2023. Motion carried (7-0).

**Nominations/Elections of Officers-** Mr. Steve Wilmesherr stated that all officers of the board with the exception of the Treasurer have served two years. A new Chair, Vice-chair, and Secretary would need to be appointed.

MOTION was made by Mr. Walter Murray, Jr., seconded by Ms. Katherine Chambers, to appoint Ms. Linda Sentivany as Chairperson. Motion carried (7-0).

MOTION was made by Ms. Laura Conley, seconded by Mr. Walter Murray Jr., to appoint Mr. Larry Sikes as Vice-Chairperson. Motion carried (7-0).

MOTION was made by Mr. Walter Murray Jr., seconded by Mr. Larry Sikes, to appoint Ms. Katherine Chambers as Secretary. Motion carried (7-0).

MOTION was made by Ms. Linda Sentivany, seconded by Mr. Walter Murray Jr., to re-appoint Ms. Colleen Kuenzel as Treasurer. Motion carried (7-0).

**Code of Ethics, HIPAA/Confidentiality-**The members of the board reviewed these documents.

**Conflict of Interest Resolution**-MOTION was made by Ms. Linda Sentivany, seconded by Ms. Elaine Holladay, to approve the Conflict-of-Interest Resolution. Motion carried (7-0).

**Mask Requirement**-The board discussed removing the mask requirement for board meetings.

MOTION was made by Mr. Walter Murray, Jr., seconded by Mr. Larry Sikes, to make masks optional at board meetings and for staff. However, consumers and guardians will have the discretion to request staff to wear masks during meetings. Motion carried (6-1).

**Sick Time Policy Change**-The Board reviewed the recommended changes to the Sick Time Policy.

MOTION was made by Mr. Walter Murray Jr., seconded by Ms. Linda Sentivany, to approve the Sick Time Policy Changes with the addition of grandchildren in death or illness. Motion carried (7-0).

**New Business**-none

**Closed Session**-MOTION was made by Mr. Walter Murray Jr., seconded by Mr. Larry Sikes to perform a roll call vote move into Closed Session per RSMO 610.021 subsection (3) Personnel and (2) Real Estate. Mr. Steve Wilmesherr performed a roll call vote. Ms. Laura Conley yes, Ms. Colleen Kuenzel yes, Mr. Larry Sikes yes, Ms. Elaine Holladay yes, Ms. Katherine Chambers yes, Ms. Linda Sentivany yes, Mr. Walter Murray Jr. yes. Motion carried (7-0).

The board had moved back into open session.

MOTION was made by Mr. Walter Murray Jr., seconded by Mr. Larry Sikes, that all employees who have been employed a year or more will receive a raise of an 8.7 percent of their June 2023 salary effective July 1, 2023. Motion carried (7-0).

The Board of Directors discussed the recommended repairs to the Ron Kruse building and gave approval to the Executive Director to continue conversations with the tenet and keep the board updated on any Request for Proposals regarding repair work.

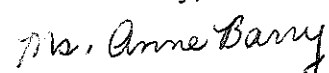
MOTION was made by Mr. Walter Murray Jr., seconded by Ms. Katherine Chambers to adjourn the meeting. Motion carried (7-0).

Meeting adjourned.

Respectfully submitted,



Recorded by,



August 2023

Ms. Katherine Chambers

Ms. Anne Barry

**ATTACHMENTS**

June and July Financial Reports  
Executive Director Report  
TCM Reports  
Exceptional Equestrian Reports  
Code of Ethics/HIPAA/Confidentiality  
Conflict of Interest Resolution  
Sick Time Policy  
Missourian Publications