

**FRANKLIN COUNTY SB40
RESOURCE BOARD**

Date: January 8, 2024
Time: 7:00 pm
Place: meeting held via WebEx

Board Present via WebEx: Ms. Katherine Chambers, Ms. Laura Conley, Mr. Larry Sikes, Mr. Steve Wilmesherr, Ms. Colleen Kuenzel

Board Absent: Mr. Paul LaVigne, Ms. Linda Sentivany, Mr. Walter Murray Jr.

Staff Present via WebEx: Ms. Kimberlyn MacDonald, Ms. Anne Barry, Ms. Amanda Sammet

Agenda-MOTION was made by Ms. Katherine Chambers, seconded by Mr. Steve Wilmesherr, to approve the agenda. Motion carried (4-0).

Public Comments-none

Financial Audit Report-MOTION was made by Ms. Katherine Chambers, seconded by Mr. Steve Wilmesherr, to approve the Financial Audit Report presented by Kevin Tochtrop. Motion carried (4-0).

Minutes-MOTION was made by Mr. Steve Wilmesherr, seconded by Ms. Colleen Kuenzel, to approve the November 2023, meeting minutes. Motion carried (4-0).

Treasurer's Report- Ms. Amanda Sammet, Accountant, presented the December financial reports.

MOTION was made by Ms. Katherine Chambers, seconded by Ms. Laura Conley, to accept the Treasurer's report. Motion carried (4-0).

Executive Director's Report- Ms. Kimberlyn MacDonald shared the 2023 Satisfaction Survey Results including Board, Staff, Consumer, and Guardian. Ms. MacDonald stated that the survey results showed that board operations are moving smoothly, staff results showed a positive team approach, the Consumer and Guardian surveys both showed satisfaction with services. Ms. MacDonald reported on SB40 Community Updates including the staff participation in St. Peter's UCC Festival of Trees event, the Christmas Caroling of Life Ops participants, and the hosting of the Franklin County Community Transition Team.

RKB Renovation Project-Preliminary Restroom Plan- Ms. MacDonald presented the drawing of the RKB Restroom Plan.


MOTION was made by Ms. Laura Conley, seconded by Ms. Katherine Chambers, to approve the RKB Renovation Project-Preliminary Restroom Plan. Motion carried (4-0).

New Business-none

MOTION was made by Ms. Colleen Kuenzel, seconded by Ms. Katherine Chambers, to adjourn the meeting. Motion carried (4-0).

Meeting adjourned.

Respectfully submitted,



Ms. Katherine Chambers

Recorded by,



Ms. Anne Barry

ATTACHMENTS

Financial Audit Report

December Financial Reports

Executive Director Report

RKB Renovation Project-Preliminary Restroom Plan Handout