

**FRANKLIN COUNTY SB40
RESOURCE BOARD**

Date: January 13, 2025

Time: 7:00 pm

Place: meeting held in-person at the SB40 Union Office and via Webex

Board Present via Webex: Ms. Katherine Chambers, Mr. Larry Sikes, Ms. Laura Conley, Ms. Colleen Kuenzel

Board Present in-person: Mr. Walter Murray Jr., Mr. Steve Wilmesherr, Ms. Linda Sentivany

Board Absent: Mr. Paul LaVigne,

Staff Present via Webex: None

Staff Present in person: Ms. Kimberlyn MacDonald, Ms. Rebecca Sinklear, Ms. Amanda Sammet

Agenda

MOTION was made by Mr. Walter Murray Jr., seconded by Mr. Steve Wilmesherr, to approve the agenda. Motion carried (7-0).

Public Comments-none

Minutes

MOTION was made by Mr. Larry Sikes, seconded by Mr. Walt Murray Jr., to approve the November 2024 meeting minutes. Motion carried (7-0).

Financial Audit Report - Mr. Kevin Tochtrop presented the Years Ended June 30,2024 and 2023 financial audit report.

MOTION was made by Mr. Walt Murray Jr., seconded by Ms. Katherine Chambers, to approve the Financial Audit Report presented by Kevin Tochtrop. Motion carried (7-0).

Treasurer's Report- Ms. Amanda Sammet, Accountant, presented the November 2024 and December 2024 financial reports.

MOTION was made by Ms. Katherine Chambers, seconded by Ms. Colleen Kuenzel, to approve the Treasurer's report. Motion carried (7-0).

Executive Director's Report- Ms. Kimberlyn MacDonald shared the 2024 Satisfaction Survey Results including SB40 Employees, Consumer; and Guardian. Ms. MacDonald stated that the Employee survey results showed that almost all team members are inspired by the mission and

proud to be employed by SB40. Ms. MacDonald stated that the survey results showed that SB40 employees' results showed a positive team approach, the Consumer and Guardian surveys both showed satisfaction with services. Ms. MacDonald reported on SB40 Community Updates including the staff participation in St. Peter's UCC Festival of Trees event. Ms. MacDonald discussed upcoming dates for FY2026 planning.

Retirement Plan Resolution- The members of the board reviewed the document.

MOTION was made by Mr. Walt Murray Jr, seconded by Ms. Laura Conley, to approve the plan trustees' name change due to marriage from Ms. Rebecca Childs to Ms. Rebecca Sinklear, effective immediately. Motion carried (7-0)

New Business- DocuSign

Old Business – None

MOTION was made by Katherine Chambers, seconded by Mr. Steve Wilmesherr, to adjourn the meeting. Motion carried (7-0).

Meeting adjourned.

Respectfully submitted

DocuSigned by:

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Ms. Katherine Chambers

Recorded by,

Rebecca Sinklear

Ms. Rebecca Sinklear

ATTACHNMENTS
Financial Audit Report
December Financial Reports
Executive Director Report