

**FRANKLIN COUNTY SB40  
RESOURCE BOARD**

Date: November 10, 2025

Time: 7:00 pm

Place: meeting held in-person at the SB40 Union Office and via Webex

Board Present via Webex: Ms. Katherine Chambers, Mr. Paul Lavigne, MS. Colleen Kuenzel

Board Present in-person: Ms. Linda Sentivany, Mr. Larry Sikes, Mr. Steve Wilmesherr, Mr. Walter Murray Jr.

Board Absent: Ms. Laura Conley, Mr. Mark Hagen

Staff Present via Webex: Ms. Amanda Sammet

Staff Present in person: Ms. Kimberlyn MacDonald, Ms. Rebecca Sinklear

**Agenda-MOTION** was made by Mr. Walter Murray Jr., seconded by Ms. Katherine Chambers, to approve the November 2025 agenda. Motion carried (7-0).

**Public Comments**-none

**Agency Presentations-**

- a. TEMCO – Ms. Kylene Lottman, Executive Director, reported currently having 52 certified employees, with 29 of those employees being Franklin County residents. Ms. Lottman stated the current wage is at an average of \$6.53 per hour with \$4.10 per hour being the lowest. Ms. Lottman reported TEMCO having a lot of work, stating everyone is keeping busy. Ms. Lottman reported that TEMCO ensures all employees are being trained well and continue to receive training. Ms. Lottman stated that TEMCO is expecting the current prevailing wage to increase in January due to minimum wage increasing. Ms. Lottmann reported that at least 10 of the Franklin County residents are currently making \$12 an hour.
- b. Ability- Ms. Lori Schaedler, Executive Director, presented Ability’s recent results of their satisfaction survey. Ms. Schaedler reported on areas of success and improvement. Ms. Schaedler reported on the status of each program. Ms. Schaedler reported on Ability’s Strategic Plan and 90- day Action Plan. Ms. Schaedler provided the number of units that were completed per service for FY2025. Ms. Schaedler reported Ability developing a points system for employees and supervisors to show recognition and support for one another. Ms. Schaedler reported part of their 90-day Action Plan is to finalize the Washington site as an additional site for another Day Habilitation program. Ms. Schaedler reported on Ability looking into remote support as a new service to be offered.

- c. Oats – Ms. Megan Ellert, Operations Manager, reported that Oats currently services 87 counties. Ms. Ellert reported over 800,000 trips completed last year and continued growth. Ms. Ellert reported that Oats received a special grant in March 2025, allowing an additional program to get inner city consumers in Franklin County to specialized appointments in the St. Louis region. Ms. Ellert reported that 57% of all OATS services are the workshop and day programs. Ms. Ellert reported service hours of 26, 0000 for Franklin County region and the cost per mile rate at \$2.46 per mile, Ms. Ellert reported Oats serving 46 clients from Franklin County and only 3 are not currently riding.

**Financial Audit Report-** Mr. Kevin Tochtrop presented the Years Ended June 30, 2025 and 2024 financial audit report.

**MOTION** was made by Ms. Katherine Chambers, seconded by Mr. Paul LaVigne, to approve the Financial Audit Report presented by Kevin Tochtrop, Motion carried (7-0)

**Minutes-** The members of the board reviewed October 13, 2025, meeting minutes.

**MOTION** was made by Mr. Larry Sikes, seconded by Mr. Walter Murray Jr., to approve October 13, 2025, meeting minutes. Motion carried (7-0).

**Treasurer's Report-** Ms. Amanda Sammet, Accountant, presented the October 2025 financial reports. The report was received and placed on file.

**Executive Director's Report-** Ms. Kimberlyn MacDonald, Executive Director, reported on the highlights from the 2025 MACDDS conference. Ms. MacDonald discussed SETWorks presenting at MACDDS on their Smarter Targeted Case Management with Artificial Intelligence. Ms. MacDonald reported that SETWorks co-presented with Missouri-Based TCM agencies to demonstrate the AI-powered tool and how it is benefiting Service Coordinators in completing tasks. Ms. MacDonald reported that SETworks is the current software that SB40 Service coordinators use to enter their log-notes ensuring the AI feature would be HIPAA compliant. Ms. MacDonald reported on the Missouri House Committee eyes plan to silo property classes for taxation. Ms. MacDonald stated that the Missouri House speaker Jon Patterson formed the Missouri House Special Interim Committee on Property Tax Reform. Ms. MacDonald reported that the committee was created to examine Missouri's property tax system and propose reforms to ensure fairness, transparency, and sustainability for taxpayers and municipalities. Ms. MacDonald reported the property tax idea is gaining popularity as a solution to the current system where residential, commercial, and agricultural taxes are adjusted together leading to higher tax for homeowners. Ms. MacDonald reported on the success of the Second Annual Accessible Sensory Friendly Halloween Event on October 27<sup>th</sup>, stating over 90 consumers were in attendance. Ms. MacDonald reported SB40 held their annual Staff Mental Health Day on November 7<sup>th</sup> which included in-person training from H&H on workplace wellness, employee assistance program services, and health training modules available to all SB40 employees. The report was received and placed on file.

## Procedure Review

- a. **Strategic Plan-** Members of the board reviewed the Strategic Plan.

**MOTION** was made by Mr. Steve Wilmesherr, and second by Ms. Katherine Chambers, to approve the Strategic Plan. Motion carried (6-0) with 1 abstention.

- b. **Succession Plan-** Members of the board reviewed the Succession Plan.

**MOTION** was made by Mr. Larry Sikes, and second by Ms. Colleen Keunzel, to approve the Succession Plan. Motion Carried (7-0)

## New Business – None

## Old Business – Proposed amendment of the Board Bylaws

- a. Article IV, Section 1, clarification clause added that defines consecutive meetings
- b. Article IV, Section 6 (meetings) to include email as an acceptable form of written communication.


**MOTION** was made by Mr. Walter Murray Jr., and seconded by Ms. Katherine Chambers, to approve the change of the proposed board bylaws amendments to Article IV, Section 1 and Article IV, Section 6. Motion carried (7-0)

**MOTION** was made by Mr. Steve Wilmesherr, seconded by Mr. Larry Sikes, to adjourn the meeting. Motion carried (7-0).

Meeting adjourned.

Respectfully submitted,

Recorded by,

  
Katherine Chambers (Jan 13, 2026 12:32:04 CST)

Ms. Katherine Chambers

*Rebecca Sinklear*

Ms. Rebecca Sinklear

**ATTACHMENTS**

Ability Report  
Financial Audit Report 2024-2025  
October 2025 Financial Report  
Executive Director Report  
Strategic Plan  
Succession Plan  
Board Bylaws  
Missourian Newspaper Articles






# November 10, 2025 Meeting Minutes

Final Audit Report

2026-01-13

Created:	2026-01-13
By:	Rebecca Sinklear (rsinklear@fcsb40rb.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA_8B-PIENUhjQkBigAab3SUYUp3HxgH_1

## "November 10, 2025 Meeting Minutes" History

-  Document created by Rebecca Sinklear (rsinklear@fcsb40rb.org)  
2026-01-13 - 2:37:01 PM GMT
-  Document emailed to Katherine Chambers (katherine.l.chambers@gmail.com) for signature  
2026-01-13 - 2:37:06 PM GMT
-  Email viewed by Katherine Chambers (katherine.l.chambers@gmail.com)  
2026-01-13 - 6:31:00 PM GMT
-  Document e-signed by Katherine Chambers (katherine.l.chambers@gmail.com)  
Signature Date: 2026-01-13 - 6:32:04 PM GMT - Time Source: server
-  Agreement completed.  
2026-01-13 - 6:32:04 PM GMT